

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.

**MINUTES OF THE MEETING OF THE
HENLEAZE, STOKE BISHOP & WESTBURY-on-TRYM
NEIGHBOURHOOD PARTNERSHIP
17TH JUNE 2013 AT 7 PM
HELD AT HENLEAZE JUNIOR SCHOOL,
PARK GROVE, WESTBURY-ON-TRYM, BRISTOL BS9 4LG**

MEMBERS

Ward Councillors

Henleaze - Clare Champion-Smith (P), Glenise Morgan (A)
Stoke Bishop - Peter Abraham (A), John Goulandris (P)
Westbury-on-Trym - Geoff Gollop (P), Alastair Watson (A)

Neighbourhood Partnership Ward Members

Henleaze - Valerie Bishop (P), Maggie Clark (A), Simon Tomlinson (A),
Vacancy (A)

Stoke Bishop - Gay Huggins (P), Wendy Hull (P), Alan Preece (P),
Vacancy (A)

Westbury - on - Trym - Alan Aburrow (P), Sue Boyd (P), David Mayer
(P), Vacancy (A)

Partners Attending

Jenny Hodges - equality representative.

Also present : Andrew McGrath-Area Coordinator, Steve Gregory-Clerk
to the Neighbourhood Partnership.

**1. ELECTION OF CHAIR AND VICE CHAIR OF THE
NEIGHBOURHOOD PARTNERSHIP FOR 2013/14**

AGREED -

- (1) that David Mayer be elected Chair of the Neighbourhood
Partnership for 2013/14;**
- (2) that Alan Aburrow be elected Vice Chair of the
Neighbourhood Partnership for 2013/14.**

**2. ELECTION OF CHAIR AND VICE-CHAIR OF THE
NEIGHBOURHOOD COMMITTEE FOR 2013/14**

AGREED -

- (1) that Councillor Glenise Morgan be elected Chair of the Neighbourhood Committee for 2013/14;**
- (2) that Councillor John Goulandris be elected Vice-Chair of the Neighbourhood Committee for 2013/14.**

3. WELCOME AND INTRODUCTIONS, APOLOGIES FOR ABSENCE

Apologies were received from Councillor Glenise Morgan, Councillor Alastair Watson, Councillor Peter Abraham, Wendy Hull, Maggie Clark, Simon Tomlinson, Jackie Longworth, Mark Runacres.

The Partnership noted that, following re-election for the next two year period, that Maggie Clark (Henleaze), Gay Huggins and Alan Preece (Stoke Bishop) and David Mayer (Westbury-on-Trym) had been re-elected.

The Partnership also acknowledged that Joyce Fey had not re-stood for election and Tony Hoare had resigned his seat. All Members present expressed their sincere thanks for the work that both Tony and Joyce had done for and on behalf of the Neighbourhood Partnership.

The Partnership also welcomed Mark Baker to the meeting, who had volunteered to fill the vacant position for the Stoke Bishop ward, with the agreement of the Partnership, until the next round of elections for resident representatives for that ward.

4. MINUTES - HENLEAZE, STOKE BISHOP AND WESTBURY-ON-TRYM NEIGHBOURHOOD PARTNERSHIP – 4TH MARCH 2013

The Minutes of the meeting held on 4th March 2013 were confirmed as a correct record and signed by the Chair.

With regard to Minute Number 4 (3), Councillor Champion-Smith reported that a pre-application would now be made for the planned development of St.Ursula's Academy, Henleaze.

5. DECLARATIONS OF INTEREST

None were declared.

6. PUBLIC FORUM

The Partnership received two statements in connection with lack of official public toilet facilities at Canford Park, Westbury-on-Trym. The authors, Mike Jones and Hilary Long, had requested that the City Council give consideration to making toilet facilities available when the Park was open to the public, especially now that there was a cafeteria in operation and that the play area was to be extended. Currently toilets existed in the football pavilion which could only be used when there was a part time park keeper on duty. When the Park Keeper was not on duty people were using the Bowling Club facilities.

Sue Boyd supported the comments that had been made in the statements and that toilet facilities should be provided by the Council.

Councillor Gollop acknowledged the need for toilet facilities but emphasised that the Council was facing unprecedented financial constraints and that spending money on this would mean spending less on something else. Solutions considered included sponsorship funding, voluntary organisations providing facilities, subject to adequate training being given, and raising money locally to fund the facility. Gay Huggins suggested that the current hours of opening be put on display to the public.

Action – Chair of Partnership to write to Gary Brentnall (Bristol City Council) to enquire about the possibility of training volunteers, find out how much it would cost to provide toilet facilities at Canford Park and what alternative provision options might be possible.

A further late statement was allowed from Jean Ellison in respect of opposition to proposals to close down the Adult Learning Service at Stoke Lodge. The Partnership was informed that a decision on this had not yet been made and that funding remained in place for 2013/14.

NEIGHBOURHOOD PARTNERSHIP ITEMS

7. NEIGHBOURHOOD PARTNERSHIP ANNUAL MEETING BUSINESS

The Partnership considered a report of the Democratic Services Officer, (agenda item no. 7) setting out the annual meeting business.

AGREED -

- (1) that the Neighbourhood Partnership membership be confirmed;**
- (2) that the Neighbourhood Committee and Neighbourhood Partnership terms of reference and the Neighbourhood Committee financial operating framework be confirmed;**
- (3) that the devolved budgets and influence on services be noted;**
- (4) that the meeting schedule, including sub-groups and forums, be agreed;**
- (5) that the financial statement and expenditure from 2012/13 be noted;**
- (6) that the dates for updating the Neighbourhood Partnership action plan and communications plan be noted.**

8. AREA CO-ORDINATOR'S ANNUAL BUSINESS

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 8) setting out annual business.

Noted that reference to Glen Drive being completed was incorrect as the work had been postponed due to flood alleviation work and would be re-considered next year.

AGREED -

- (1) that the financial summaries on devolved budgets for 2012/13 be noted;**
- (2) that any underspend carried forward to 2013/14 be noted.**

9. DEVELOPMENT OF NEW BYELAWS FOR PARKS AND GREEN SPACES

The Partnership considered a report from Interim Service Director, Safer Bristol (agenda item no. 9) setting out details of the development of new byelaws for parks and green spaces. A public consultation period was running from 28 May to 9 August, 2013.

The Chair drew the Partnership's attention to the web site address www.bristol.gov.uk/have-your-say where there was more detail about the issues under consideration. Members were encouraged to answer the questionnaire provided on the web page and put forward any suggestions they felt appropriate.

AGREED -

That the report be noted and any responses be returned to the Council by or before 9 August, 2013.

10. NEIGHBOURHOOD PARTNERSHIP REVIEW

The Partnership considered a report of Gemma Dando, Neighbourhood Partnerships and Neighbourhood Working Service Manager (agenda item no. 10) giving an update on the Neighbourhood Partnership review.

AGREED -

- (1) that the Mayor George Ferguson's statement about the future for Neighbourhood Partnerships be noted;**
- (2) that the outcomes of the consultation be noted;**
- (3) that implementation of local improvements and engagement with the city wide review be continued by joint working with other Neighbourhood Partnerships, attending city wide events and working directly with the Area Co-ordinator.**

NEIGHBOURHOOD COMMITTEE ITEMS

11. WELLBEING

The Partnership received a report of the Area Co-ordinator (agenda item no. 11) regarding the recommendations of the Wellbeing Panel.

RESOLVED -

- (1) that the Wellbeing allocation for the coming year be noted;**
- (2) that the Wellbeing recommendations, as set out in Table 1 of the report, be agreed;**

- (3) that the latest monitoring update of Wellbeing Grant recipients be noted.**

12. AREA CO-ORDINATOR'S REPORT

The Partnership considered a report of the Area Co-ordinator (agenda item no. 12 updating on various issues. Noted that Westbury-on-Trym Forum would be held on 13 August, 2013 at 7 pm.

Filton Airfield – Area Co-ordinator reported that the proposed development was anticipated to be as holistic as possible allowing for a comprehensive development inclusive of infrastructure and community facilities. The Partnership requested that a representative from South Gloucestershire planning authority be invited to a future meeting to give a talk about the proposals.

Action – Area Co-ordinator to arrange invitation.

Stoke Lodge Playground – the Chair reported that the consultation process would be finished before end of term. Design options would be available in July/August, scheme selection during August with an order placed by end of August, 2013.

AGREED -

- (1) that updates from the last forums be noted;**
- (2) that the latest meeting schedule be noted;**
- (3) that the update on current Neighbourhood Partnership concerns be noted.**

13. FEEDBACK FROM WORKING GROUPS

(1) Transport

The Partnership noted the recommendations as detailed in the report from Alan Aburrow.

GBBN – post scheme audit would not be done until all major road works in the area and development of hospital building at Blackboy Hill were completed, when traffic flows would have returned to normal. Noted also that the proposed Residents Parking Scheme might have an effect but this was difficult to assess. It was suggested by Councillor Goulandris

that the Mayor be written to for a consistent response so the Neighbourhood Partnership could give this matter further attention;

Action – Area Co-ordinator to write to Mayor on behalf of the Neighbourhood Partnership.

Hiatt Baker Hall development – reference was made to a proposed Bus Lane to be introduced between Elmlea Avenue and the existing Bus Stop on Parry's Lane to facilitate the movement of local and university bus services. Serious concern was expressed about how this might operate and the repercussions it might have on traffic flows along Parry's Lane. The Partnership agreed that this issue would need to be continually monitored.

(2) Environment (*including Tree Report from Stephanie French*)

The Partnership noted the comments and actions detailed in the report.

Community Payback – Area Co-ordinator asked members for more suggestions on work projects as the resource was sometimes underused;

Stoke Lodge Parkland TVG consultation – Bristol City Council had requested and obtained a two week extension on the original deadline for comments of 14 June so nothing to report at the current time;

Tree report – noted.

(3) Communication

Noted.

(4) Older People

Report circulated at the meeting (copy held in Minute Book).

Insurance cover for 'Pick Me Up Activities' needed to be sorted out as it had been realised that volunteers were not covered unless accompanied by a Bristol City Council officer, it was confirmed that the Area Co-ordinator was looking into this.

North Bristol Festival of Age on 1 July, 2013 – all age groups welcome to attend, posters and leaflets were available to advertise the event. Also noted that the Mayor of Bristol, George Ferguson would be opening the event.

(The meeting ended at 8.45 pm)

CHAIR